Gemstone CONNECT Mentor Position  
Fall 2017 - Spring 2018 Responsibilities

What is Gemstone CONNECT?  
CONNECT is Gemstone’s peer mentoring initiative that seeks to connect incoming students with current students throughout the course of the first-year. The CONNECT mentor role focuses on helping incoming students with their transition to the Gemstone Honors Program and the University of Maryland.

General Requirements:
- Must commit to a year long position (Fall 2017 and Spring 2018)
- Must be Gemstone student in good academic standing (minimum 3.0 GPA)
- Must be a rising sophomore, junior or senior in Gemstone.
- Must be enrolled in classes for Fall 2017 semester on campus (cannot study abroad)

Compensation:
- At the conclusion of each semester (fall and spring), CONNECT mentors will be compensated through 1-2 credits via GEMS208E, depending on # of hours staffed.

Fall Responsibilities (including but not limited to):
- Attend Virtual CONNECT Mentor Training & Introduction: Friday, Aug. 25, Time TBD
- Attend a monthly Gems100/CONNECT Mentor Staff Meeting, all held in La Plata Multipurpose Room (Fall 2017 dates and times below)
  - Sunday Sept. 17th (5:30-7:00pm)
  - Sunday Oct. 15th (7:00-8:30pm)
  - Sunday, Nov. 12th (ONLINE)
  - Sunday, Dec. 3rd (5:30-7:00pm)
- Attend CONNECT Kickoff and Welcome events. Events marked with a (**) are mandatory for all mentors unless you have a legitimate conflict and have notified Jessica.
  - Thursday, Aug. 24th, 6:00-7:00pm – Honors Convocation Volunteering
  - Sunday, Aug. 27th, 3:00-5:00pm** (time change) Mentor Meet & Greet and Find Your Classes Tours
- Lead two presentations in Gems100 classes (more info soon)
  - Week of Sept. 4th – UMD Resources (What is CONNECT)
  - Week of Oct. 30th – CONNECT as Gemstone Scholars (four year plans, time management, study skills, etc.)
- Staff 1-2 evening study hour/s per week (Sunday through Wednesday evenings, 6pm-12am)
  - Evening study hours begin the week of September 11th.
- Conduct one formal in person, one-on-one First Year Check-In with each mentee (linked to Gems100 participation points for first-year students)
  - The deadline for all check-ins is Friday, October 20, 2017
- Conduct one informal in person mentoring session with mentees (Attend a Gemstone event, on campus sporting event, dinner at the Diner, coffee, etc. These informal mentoring sessions can be done in small groups).
- Conduct two virtual communication touch points via email.

Spring Responsibilities (including but not limited to):
- Attend CONNECT Mentor Spring Training: Date/Time TBD
• Attend monthly CONNECT Mentor Meeting (dates TBD, will announce by January 2018)
• Staff 1-2 evening study hour/s per week (Sunday through Wednesday evenings, 6pm-12am)
• Conduct two virtual communication touch points via email
• Conduct one *informal* in person mentoring session with mentees (Attend a Gemstone event, on campus sporting event, dinner at the Diner, coffee, etc. These informal mentoring sessions can be done in small groups)

Please read and check the following:

_____ I understand that if I decide to withdraw from the Gemstone Program at any time between now through Spring 2018, I will sacrifice my position as a CONNECT Mentor.

_____ I understand that I am required to adhere to ALL deadlines for emails and other communication to both incoming students, Gemstone staff, and the CONNECT co-chairs.

_____ I understand that this is a year-long commitment, and I am required to attend ALL meetings, trainings, and other commitments listed above. If I have conflicts, I will email Jessica at jlee1021@umd.edu.

_____ I understand that I will staff ____ (write 1 or 2) hours in the Gemstone Suite per week. I will register for the corresponding number of credits for GEMS208E.

_____ I have completed the study when2meet (https://go.umd.edu/fall17availability) online with my Fall 2017 evening availability by the deadline.

_____ I understand that I am responsible for facilitating two lessons in Gems100 with another CONNECT mentor during Week 2 (20 minutes) and Week 10 (40 minutes) during the semester. For now, **please mark ALL days/times in which you are available to give a 20 minute presentation during the second week of classes.** More info to come regarding Week 10.

<table>
<thead>
<tr>
<th>Tues. Sept 5th</th>
<th>Wed. Sept 6th</th>
<th>Thurs. Sept 7th</th>
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<tbody>
<tr>
<td>2:10pm-2:30pm</td>
<td>4:55pm-5:15pm</td>
<td>10:40am-11:00am</td>
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<tr>
<td>3:40pm-4:00pm</td>
<td>2:10pm-2:30pm</td>
<td>11:25am-11:45am</td>
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Please accept or decline the position:

_____ I have read the text above and agree to abide by the CONNECT Mentor responsibilities. I wish to ACCEPT the CONNECT mentor position.

_____ I wish to DECLINE the CONNECT mentor position.

Name: ___________________________ Date: ___________________________