Gems Camp Planning Committee (GCPC) | Responsibilities 2015

The Gems Camp Planning Committee (GCPC) consists of one student coordinator and three committee members. The responsibilities of the 2015 GCPC are outlined below. Please note GCPC members will start meeting weekly (time/date TBA) this semester (week of November 10th) through the end of the semester to prepare for meetings in the spring.

The Student Coordinator for Gems Camp will:

- Manage aspects of Camp Leader recruitment and selection (including advertising and interviewing)
- Plan and facilitate GCPC weekly meetings in Spring 2015
- Facilitate Camp Leader training in August
- Supervise Camp Leaders during camp
- Work as a student worker during Summer 2015 to prepare materials for camp (will be paid a stipend at the end of the summer)

As a committee, students (including the Student Coordinator) will work together to accomplish the following responsibilities:

- Enroll in GEMS208J for 1 credit during the Spring 2015 semester (Day/time TBA) and attend all training sessions/planning meetings
- Assist with Gems Camp Leader recruitment in Spring 2015
- Assist with Gems Camp planning (camp content, logistics, materials, theme, etc.)
- Attend Gems Camp 2015*
- Determine Gems Camp theme and logo
- Design coordinate Gems Camp shirts
- Brainstorm and update Gems Camp content and activities (Mastering Maryland, icebreakers, team builders, etc.) to enhance the learning outcomes from Gems Camp
- Advertise Gems Camp through social media, promotion video, home mailing, etc.
- Update Gems Camp information packet given to campers
- Plan and implement Camp Leader spring meetings
- Assist with and facilitate Camp Leader training in August
- Manage and update Camp Leader binder documents
- Plan and facilitate Gems Camp reunion in Fall 2015

* The Student Coordinator and one other student on GCPC cannot be camp leaders and will instead assist with logistics at camp; however, all students in GCPC must be able to attend camp.